

# ISLANDS GROWTH DEAL JOINT COMMITTEE

Minute of Meeting held through  
Microsoft Teams on Thursday, 10 October  
2024 at 4.00pm.

**PRESENT** Ms Heather Woodbridge, Orkney Islands Council (in the Chair)  
Mr Donald Crichton, Comhairle nan Eilean Siar  
Ms Emma Macdonald, Shetland Islands Council

**APOLOGIES** Mr Dennis Leask, Shetland Islands Council  
Mr Kristopher Leask, Orkney Islands Council  
Mr Paul Steele, Comhairle nan Eilean Siar (Chair)

**OFFICERS IN ATTENDANCE** Ms Anne Murray, Islands Deal Programme Director  
Ms Charlene Macmillan, Comhairle nan Eilean Siar  
Ms Elaine Mackenzie, Comhairle nan Eilean Siar  
Mr Gareth Waterson, Orkney Islands Council  
Ms Inga Burton, Orkney Islands Council  
Mr Jan Riise, Shetland Islands Council  
Ms Kathlene Morrison, Comhairle nan Eilean Siar  
Ms Louise Shearer, Shetland Islands Council  
Mr Oliver Reid, Orkney Islands Council

## MINUTES

Minute of Meeting of 28 August 2024 1 The Minute of the Meeting of 28 August 2024 was approved.

Declaration of Interest 2 There were no declarations of interest.

It was agreed that the public, including the press, be excluded from the Meeting during consideration of items 3 on the grounds of the amount of any expenditure proposed to be incurred by the partners under any particular contract for the acquisition of property or the supply of goods or services. Any terms proposed or to be proposed by or to partners in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Quarterly Grant Claim and Performance Report 3\* Ms Anne Murray, Islands Deal Programme Director submitted a Report which sought approval of the July-September 2024/25 Quarterly Claim and Progress Report for the Islands Deal. The Report noted that the 24/25 Grant Offer Letter for Islands Deal funding was received by Comhairle nan Eilean Siar on 3 June 2024. This enabled Grant Offer Letters to be issued to those projects with approved Full Business Cases ready to claim funding at the end of the first quarter

Ms Murray delivered a presentation in relation to the Quarterly Claim and Progress Report which detailed claims forecasts and status, including risks of each project within the Deal.

It was noted that the Chief Executive's from the Comhairle nan Eilean Siar, Orkney Islands Council, and Shetland Islands Council had submitted a joint letter to the Scottish Government exploring options to address the impact of enhanced feedback requests on project delivery.

**It was agreed:**

- (1) to approve the Quarterly Claim and Performance Report; and**
- (2) that the Islands Growth Deal Joint Committee would consider the Scottish Government's response to the joint letter in relation to the impacts of feedback requests when available, in terms of next steps.**

The Islands Growth Deal Joint Committee will next meet on Wednesday, 27 November 2024 at 4.00pm. The meeting will be held through Microsoft Teams.